

# IRVINGTON NY PTSA

## We Need You!

Be a volunteer today! From one hour to a few days, any help you can give is much appreciated!

Please check the box next to the committees that interest you and mail or email this information to:

Amy Friedman, Volunteer Coordinator  
 4 Butterwood Lane  
 Irvington, NY 10533

OR

Complete our Online Volunteer Form at [www.irvingtonnyptsa.org/volunteer.html](http://www.irvingtonnyptsa.org/volunteer.html)

If you have any questions, please contact Amy at [irvptsavolunteer@gmail.com](mailto:irvptsavolunteer@gmail.com)

Name: \_\_\_\_\_ Number: \_\_\_\_\_ Email: \_\_\_\_\_

### PTSA Committees

<b>Dows Lane (K-3)</b> <input type="checkbox"/> Book Fair (new books) <input type="checkbox"/> Eyes on Art <input type="checkbox"/> Hospitality <input type="checkbox"/> Photo Day <input type="checkbox"/> Preschool Carnival <input type="checkbox"/> Square 1 Art <input type="checkbox"/> Yearbook	<b>MSS (4-5)</b> <input type="checkbox"/> Book Fair (new books) <input type="checkbox"/> Eyes on Art <input type="checkbox"/> Hospitality <input type="checkbox"/> Photo Day <input type="checkbox"/> Square 1 Art <input type="checkbox"/> Talent Show & Art Gallery <input type="checkbox"/> Yearbook
<b>Middle School (6-8)</b> <input type="checkbox"/> Book Fair <input type="checkbox"/> Hospitality <input type="checkbox"/> 8 <sup>th</sup> Grade Graduation Reception	<b>High School (9-12)</b> <input type="checkbox"/> Book Fair <input type="checkbox"/> Hospitality <input type="checkbox"/> Senior Graduation Reception
<b>District Wide (K-12)</b>	
<input type="checkbox"/> Harlem Wizards <input type="checkbox"/> International Culture <input type="checkbox"/> Science Fair <input type="checkbox"/> Special Needs Committee <input type="checkbox"/> Spirit Wear	<input type="checkbox"/> Spring Luncheon <input type="checkbox"/> Used Book Sale <input type="checkbox"/> Walking School Bus <input type="checkbox"/> Winter Festival <input type="checkbox"/> "Get out the vote" committee

\*Committee descriptions on the opposite side of this page

# PTSA Committee Descriptions

<p><b>Book Fair:</b> Assist with setting up and arranging books, collecting money, and helping students in book selection. Fall (DL/MSS) Spring (IMS/IHS) . Help needed for a couple of days during school hours.</p>
<p><b>Diversity &amp; Inclusion:</b> *New Committee* Help organize and run events and programs to promote diversity and inclusion in the IUFSD community. Ongoing</p>
<p><b>Eyes on Art:</b> Present discussions in the classroom on a selected artist’s work and the elements of art. No prior art training is necessary – you will be trained on the particular artist. Fall &amp; Spring. Usually expected to go into the classroom at least twice per semester.</p>
<p><b>Get Out the Vote:</b> Assist in creating communication that increases awareness of the school budget vote. Can include behind the scenes work and physically campaigning at local spots. Fall and Spring. Just a couple of hours around elections.</p>
<p><b>Harlem Wizards:</b> Help with set up and work at the exhibition basketball game between the Harlem Wizards and Irvington’s school faculty. Help is also needed to buy supplies and make posters before the event. November 16th</p>
<p><b>Hospitality:</b> Provide baked goods and other food items for Open Houses in September and lunch for Staff Appreciation Day in May.</p>
<p><b>International Culture:</b> *New Committee* Help organize an evening of International Culture and other related initiatives with existing language clubs. Winter.</p>
<p><b>Photo Day:</b> Help move students through individual and group photo shots. Expected to help during October photo day and make-up day in December.</p>
<p><b>Preschool Carnival:</b> Help plan, coordinate and run activities before and during the day of the event. Jobs for everyone. Spring</p>
<p><b>Senior Graduation Reception:</b> Help organize, set up and clean up reception following the high school graduation. Volunteers also needed to provide food donations. June 22nd</p>
<p><b>Science Fair:</b> Help coordinate district-wide Science Fair. March</p>
<p><b>Special Needs Committee:</b> Assist with informational meetings and events. Ongoing</p>
<p><b>Spirit Wear Committee:</b> Help sell a new, colorful line of Irvington spirit wear at school and community events throughout the year. Ongoing (spirit wear will be sold at about 6 events throughout the year)</p>
<p><b>Spring Luncheon:</b> Volunteers needed to assist in arranging raffles and prize baskets, or soliciting vendor donations, or creating invitations, or publicity and decorations. This is the PTSA’s largest fundraiser – many hands are needed! May 3rd</p>
<p><b>Square 1 Art:</b> Help with compiling and distributing order forms and child-created artwork in this nationally recognized craft program. Spring</p>
<p><b>Talent Show &amp; Art Gallery:</b> Help organize talent, coordinate rehearsals, help run the actual show, sell snacks, and distribute programs at this MSS evening event. Fall</p>
<p><b>Used Book Sale:</b> Help organize the community used book sale; sorting books as donated and/or helping the days of the sale. Organizing/sorting in Winter, sorting and setup in Spring. Sale is in May.</p>
<p><b>Winter Festival:</b> Share your ideas and help with boutique, activities, performances, and community participation. December 1<sup>st</sup></p>
<p><b>Walking School Bus:</b> Help organize weekly walking school bus and handout prizes on occasion. Fall/Spring</p>
<p><b>Yearbook:</b> Help with taking pictures, or processing orders, or distributing yearbooks. No experience or design skill necessary. Ongoing</p>
<p><b>8th Grade Moving Up Reception:</b> Help organize, set up and clean up reception following moving-up ceremony. June 24<sup>th</sup></p>

